

Board Minutes – June 10, 2012

Amarillo Unitarian Universalist Fellowship

Board Meeting

June 10, 2012

Attending Board Members: Ryan Webber, Danny Dobervich, Kenny White, Marilyn Van Petten, Terre Moore, Cyndy Walton, BJ Oppermann, Martin Sauer, Eric Berg

Committee Chairs present: Martha Baird, Lillian Webber, Nancy Stephens, Sarah Brown, Rene West

Guests: Nina Stein, David Green

Question by Ryan. As minutes will be being typed during Board Meetings, should the Draft of the Minutes be available to the public & membership on the website immediately after the meeting?

Motion by Eric Berg: The draft of board meeting minutes will be available to board members only on the website until officially approved. After official approval, Minutes will be available on the website for everyone to access. **Second by Marilyn Van Petten**

Discussion: Ryan suggests that since the meeting is public anyway, publishing the minutes immediately afterwards helps keep business of the Board transparent.

Kenny White amended the motion to state: The minutes of board meetings will be available for viewing on the website only for Board Members & Committee Chairs until officially approved. **Amended motion approved**

Minutes of May meeting:

Eric Berg moved to accept the minutes of the May 2012 Board Meeting as presented; Kenny White seconded. Motion carried.

Financial Report:

As our Accountant Lucy Southern was occupied with closing out the fiscal year, we have no Financial Report to present. May and June financials will both be presented at July meeting.

Committee Reports

Finance: Eric Berg & Dick Moseley met with Lucy Southern to determine actual amount transferred from Money Market account to active Checking account during 2011-2012 fiscal year. Actual transfer last program year = \$19,000, not \$30,000 as had been thought. In June 2011, \$6000 was transferred from Money Market account to Checking; within 1 week same \$6000 transferred BACK to the Money Market account.

Per Lucy's explanation to Dick & Eric: All is well & appropriately accounted for. There is approximately \$1100 in ten checks that have never cleared since 2007. (speaker honorariums & various others)

Debbie Barnes has agreed to audit our Quick Books accounts.

Communications

All Board Members and Committee Chairs are requested to please sign up for an account on the website so they can access full site information. With an account on the website, individuals will be able to write and submit articles about the activities of their committees and keep our general membership informed as to what is being done & how they can get involved.

Membership:

Brent Berg signed the membership book today. **Motion:** Martin Sauer submitted motion to approve Brent Berg as a Member. **Second** by Marilyn Van Petten. **Motion carried.**

Social Action:

Martha Baird reported that \$330 had been collected by mid last week for African Community Soccer Team. The team needs 33 shirts & shinguards & a coach. Perhaps sports stores will give discount for "kits" Pridefest plans moving along well.

Building:

Martin Sauer reports that soffits need to be replaced and repaired soon as some are rotten. It is very likely that the need for more repairs will be identified as the process begins. Main projects for the coming program year are:

1. Replacement of the current hot water heater with a more efficient and effective one that will produce hot water only "on demand" instead of using energy to keep water hot all week long when it is not being used.
2. Replacing and /or repairing sidewalks.
3. The remainder of new playground equipment needs to be constructed to free closet and shed space, as well as completion of putting down chips around playground.
4. Martin also suggested that we install a speaker in the lobby area so parents or grandparents who must take a child out of the sanctuary can still hear the service.
5. Outside faucet is leaking, as is the roof in the area of the skylight in Chandler Hall.

Aesthetics:

Rene West & Pam Mayes are making a plan for work on the grounds. Workday next Saturday to clean & clear space inside fence and replace mulch as needed. Long term goal: demonstration space for xeriscape space. BJ Opperman, Marilyn Van Petten & her daughter Debbie _____ & Cyn Kerbs are all skilled gardeners who can help with planning & planting. Rene will compile "Wish List" for possible donations & send to Martha for publishing on website.

New Business:

Committee Chairs 2012-2013: Presented by Ryan Webber

Social: Lillian Webber

Membership: Claudia Stravato

Finance: Eric Berg with Dick Moseley & Bruce Fielder as current members

Stewardship is OFFICIALLY assigned to Finance Committee

Building: Martin Sauer & Tad Clay

Aesthetics: Rene West

Communication: Kenny White

Adult RE: James Doores

Children's RE: Linda Jackson & Keralee Clay

Worship: Minnie Venable

Ministerial Support: Dick Moseley, Claudia Stravato, Jane Wheat, ?James Doores?, Ryan Webber

Long Range Planning: Vice President Marilyn Van Petten

Personnel: Nancy Stephens & Minnie Venable

Caring: not yet appointed.

Motion by Cyndy Walton to approve the recommended list of Committee Chairs; **Second** by Eric Berg. **Motion carried.**

Trustees: Pam Mayes resigned as Trustee immediately after election; Martin Sauer has agreed to take her place. Terre Moore has resigned due to health issues. Nina Stein has agreed to take her position.

Motion: Eric Berg moves to approve Martin Sauer to serve the two-year term vacated by Pam Mayes and Nina Stein to serve the remaining one year of Terre Moore's term. Second by Danny Dobervich. **Motion Approved**

Annual Board Planning Retreat: June 30 at Frying Pan Ranch Coffee & light snacks at 8am; Meeting 9am to 1pm.

Path to Membership committee:

Motion: by Nina Stein: The President will recruit an Ad Hoc "Path to Membership" committee to develop a process for encouraging persons who wish to become members to become involved in the life of the Fellowship. The plans will be brought to the Board for approval prior to implementation. Seconded by Martin Sauer. **Motion Approved.**

Committee Fair: in the past we've had Committee Chairs without actual members to DO the work. Suggestion: plan a day for each chair to have "table" to present their committee needs, talk to people & recruit members for each committee. Each chair should have a time & place for initial committee meeting decided prior to the Fair so interested persons can be informed FOLLOW THROUGH with calls to individuals and meetings in order to actually involve the interested people is essential to ensure effectiveness.

First Committee Fair will be held on Sunday July 2, 2012 during Potluck.

Checking Account Access: Motion by Eric Berg to have the current President, Treasurer and Secretary as signatories on checking account. Seconded by Kenny White. **Motion Approved**

Sam's Discovercard: The purpose of having credit card is to streamline the process of purchasing necessary items and make it possible to pay for them all with a single check each month.

Motion: By Eric Berg: Obtain Discovercards with the names of the following individuals: David Green as Minister, Cathy Proctor as Administrator, Ryan Webber as President. Second by Cyndy Walton
Amendment by Ryan. Keep Martin Sauer on Discovercard account as Building Chair.
Amendment approved. **Amended Motion approved.**

Meeting adjourned at 2:14 pm.

Next Meeting will be July 8, 2012 at 12:30pm.

#