

Amarillo Unitarian Universalist Fellowship
Board Meeting Minutes
September 8, 2013

Members Present: Keralee Clay, Larry Campbell, Vicki Schoen, Martin Sauer, Cyndy Walton, Eric Berg

Members Absent: Martha Baird, BJ Opperman

Committee Chairs Present: Nancy Stephens, Marilyn Van Petten

Guest: David Green

Meeting Called to Order at 12:32pm by Keralee Clay

Minutes: Motion to Approve as presented by Eric Berg. Motion seconded, Approved.

Financials: Eric Berg has consolidated all of our banking accounts at Amarillo National Bank. He has set all the accounts (Money Market, Checking, Savings) on the same rotation schedule which will facilitate changing of signatories Annually with the changing of officers. Currently, the signatories on our accounts are Eric Berg, Vicki Schoen and Cathy Proctor.

We have already collected \$36,000 of our \$124,000 budget at this time in our fiscal year. Line item added "Permanently Restricted Growth Fund" which will receive donations made in memory of Ryan Webber. Contributions

Committee Reports:

Membership Committee: Nancy Stephens presented Jim Perkins, Sylvia Perkins, Connie Isbell and Velma Cagel as new members.

Motion by Eric Berg to accept the above named individuals as Voting Members. Motion seconded, Approved.

Membership Committee: Marilyn Van Petten presented a copy of the UUA pamphlet "Faith Without a Creed" which will be given to all prospective & new members.

Building Committee: Martin Sauer reported that the demolition required prior to remodeling our bathroom will need to be done by a company authorized to do asbestos abatement, which will increase the cost to approximately \$16,000 and is being arranged at this time. The replacement of the sidewalk to the parking lot has been put on hold at this time, to be revisited when the actual costs for the remodeling are known.

We need to purchase a wall mounted First Aid Kit, to be mounted in the kitchen in a prominent place.

Last weekend, the Children's RE entrance was left unlocked and the water hose in the front was left running for at least 2 days, resulting in water collecting all the way around the front of the building into the children's play area.

Old Business:

Board Retreat: October 25-26, 2013 beginning 5pm on Friday and ending after dinner on Saturday. Keralee Clay has identified a Bed & Breakfast about 45 minutes from Amarillo for which she will finalize arrangements.

New Business:

Is there a need for a designated person to check & lock all doors each Sunday? Building Committee will work on a signup list.

Eric Berg and Cathy Proctor are developing an Inventory List with Par Levels and designated storage area for all consumable items (such as paper goods) in the building. Inventory will be performed monthly and replenishment will be done on a monthly basis as well. If a committee or group needs items, they must contact Cathy Proctor to make the purchase.

Meeting Adjourned at 1:42pm.

Cyndy Walton,
Secretary