

**Amarillo Unitarian Universalist Fellowship
Board Meeting Minutes
November 10, 2013**

Members Present: Martha Baird, Larry Campbell, Keralee Clay, Eric Berg, Jerry Goebel, BJ Opperman, Cyndy Walton, Martin Sauer, Vicki Schoen

Committee Chairs Present: Nancy Stephens, Kristy Fuller, Marilyn Van Petten, Tom Heidler, Mary Kay Wells

Guest Present: David Green

Meeting Called to Order at 12:32pm by Keralee Clay

Minutes: Approved by acclamation

Financials: Eric Berg states that at Five months into our Program Year, we have collected 52% of our Pledged Income. Many line items are currently over budget, due to expense of renovations. At this time, we have not had to draw money from our contingency funds since the beginning of the year. Eric anticipates that we will come out even by the end of the year.

Eric Berg and Lucy Southern, our bookkeeper, are working with Amarillo National Bank to set up the ability to draft money from individuals' bank accounts with their approval. There will be no charge to us from ANB; the actual drafting will be done by Lucy Southern.

Martha Baird & Eric Berg are also investigating online acceptance of donations.

Financial report will be filed for Audit.

Committee Reports:

Caring Committee:

Mary Kay Wells reports that the committee has furnished warm clothing, including coat, hat, mittens for an individual friend of the Fellowship's who needed those items. Flowers will be placed at the Fellowship in honor of Danny Dobervich's mother.

Worship Committee:

Kristy Fuller reports that the committee is preparing the services for the Joint Thanksgiving Service, for World Aids Day Service and the New Member Celebration.

Communication:

Martha Baird requests that when submitting information for the Newsletter, individuals please check for accuracy of details prior to 'sending' the message.

Minutes are posted on the website within 3-4 days after the meeting. The minutes can be accessed by opening the website, go to "Search" box in upper right & type in "Minutes".

Social Action:

Tom Heidler reports that Martha's Home, domestic violence shelter for women & children, does not at this time have an organization supporting them with toiletries, etc such as we are doing for Another Chance House.

He has made contact with Carter's & Gymboree to furnish clothing and Kimberly-Clark to furnish diapers. He will provide an attractive container for donations of personal care items for infants & children.

Children's RE:

Martha Baird reports that she, Linda Jackson & Jeff Davis are planning a parent meeting in January for the OWL program.

Membership:

Nancy Stephens reports that the committee is being charged for the books given to participants in the Pathway to Membership classes. They will also be responsible for the costs of the New Member celebration which is scheduled for December 8, 2013. These expenses were not calculated into the committee budget, which has caused the Membership committee to be overdrawn on their budgeted amount.

New membership directories which were just published have some inaccuracies because some members were not aware that a revision was in the works. Martha Baird reports that there is a database available which can be easily updated to facilitate revision. She suggests that we begin moving our members toward using the online directory and thus avoid the expense of printing a directory every few months.

Marilyn Van Petten reports that there are currently 25 Greeters. The membership committee will also be furnishing the food for the reception following the New Member Celebration.

Long Term Planning:

Jerry Goebel reports that the committee will be preparing results of the recent congregational survey for presentation at the Strategic Planning meeting on Nov 16, 2013. The meeting starts at 9:00am ends at 1:00pm. Trustees are asked to contact Committee Chairs to encourage them to attend.

Religious Education

Martha Baird suggested changing the name to "Adult Religious Exploration".

OLD BUSINESS:**Ministerial Support Committee:**

Jeff Davis, Sharon Baker, and Pam Mayes as well as Keralee Clay will serve.

Nominating Committee :

The committee is still in need of an additional person to fulfill Lillian Webber's unexpired term. Ann Hicks and Nina Stein will continue to serve.

Stewardship Committee

Eric Berg has volunteered to chair the Ad Hoc committee to manage the upcoming Stewardship Campaign. Minnie Venable will continue on the committee as well and Claudia Stravato will be asked to work specifically with persons who may be interested in designating disbursements from IRA or 401K accounts

We will need to consider a ByLaws change to create a standing Stewardship Committee, as the work of this group needs to be done year-round.

NEW BUSINESS:**Strategic Planning Meeting**

Anyone who is willing to assist with set-up is encouraged to come early.

New Member Service

Will be held on Sunday December 8, 2013. There will only be one service, at 11:00am, with reception to follow.

Potluck Lunches

Claudia Stravato has requested that two families take responsibility for setting up for potluck lunches on the first Sunday each month. Martin Sauer reports that the plan is not working well, & that he has stepped in the last two months to get the furniture arranged.

Land

Eric Berg reports that the owner of the land neighboring our property on the east has asked if we would accept the strip of land bordering our parking lot on the east. Eric will contact the owner to learn details.

Meeting Adjourned at 1:38pm. Next meeting Jan 12, 2014 at 12:30pm.

Cyndy Walton, Secretary