

# Board Minutes – July 9, 2017

Members Present: Bruce Fielder, Gary Biggers, Larry Miller, Keralee Clay, Tom Nichols, Markus Lang, Gerald Schoen, Rosalie Falcon

Members Absent: Michael Timcisko

Committee Chairs/Members Present: Mary Kay Wells

Guests: Nina Stein

The Meeting was called to order by President Bruce Fielder at 12:20 pm

## **Approval of minutes**

The minutes of the June 2017 meeting were approved.

## **Reports**

The financial report for June was accurate. More attention needs to be given to having persons using gift cards for out-of-pocket expenses by having them initial and provide detail on purchases they made.

## **Unfinished business**

None

## **New business**

- Purchase of an automated external defibrillator (AED) was discussed and Tom Nichols will provide information to the board on details and product recommendations.
- The revised contract for Reverend Addae Kraba was discussed. Keralee Clay made a motion that the revised contract be approved and the motion was seconded and approved.
- The disposition of AUUF purchased furniture for Reverend Addae's apartment was discussed. A motion to donate furniture and items not wanted to be returned to Fellowship members to Amarillo Housing First was made by Rosalie Falcon, seconded and approved.
- The playground is being improved and all current equipment being removed will be reused. A new swing set for toddlers will also provide use by special needs children. A picnic table will be placed in the teen area. A locked shed for outside toys will be provided as well as a lock on the current gate.
- The position of Building and Grounds manager was discussed and a proposed job description was distributed. Such a position would reduce the need for volunteers to do many current jobs. The position would be financed largely by replacing the current cleaning contractor and one other contractor. Mary Kay Wells will look at the budget for this position.

Respectfully submitted by:

Gerald Schoen

Secretary

Date of July 09, 2017