



Meeting Minutes for January 14, 2018

Members Present: Bruce Fielder, Markus Lang, Larry Miller, Gerald Schoen, Rosalie Falcon, Keralee Clay, Michael Timcisko, Richard Fennell

Members Absent: Tom Nichols

Committee Chairs/Members Present: Mary Kay Wells

Guests: Reverend Nell Newton, April Myers, Rolf Habersang

The Meeting was called to order by President Bruce Fielder at 12:23 pm
Approval of minutes

Approval of the supplemented November 2017 was completed. The minutes of December 2017 meeting were approved.

Announcements

None

Reports

Caring Committee

Cards were sent out to: Maisie Everett, Lyle Raker, Jerre Hodges, Cecilio Falcon in December. In January, cards sent to: Rachel Brown, Selden Hale.

Finance Committee

Mary Kay Wells:

- Said the new practice of requiring approval by Bruce or Rosalie for spending \$50 or more has been helpful in curbing expenses.
- The overall trend for revenue versus spending is improving.
- We need to pay more attention to allocating budget to the correct categories.
- One time, In kind donations are important; however, they should not be considered as a substitute for Pledges.

Stewardship Committee

Rosalie Falcon said that after the letters and announcements on donations and spending many people stepped up their donations.

We need \$2884 per week to meet our budget. Rolf Habersang's voluntary email to the Fellowship was helpful.

Rolf stated that coffee costs about \$15 per week or 10 cents per cup. Coffee donations are now being collected at the coffee station. Bruce will go to Sam's Club to see if the Fellowship can save money by getting registered at Sam's and comparing coffee prices at Sam's versus what we pay now for it at Fair Trade Exchange. Costs right now are \$75.27 per case of 48 packets or \$1.57 per packet.

Mary Kay Wells requested that we need to make sure we have tax exempt forms in use with suppliers to the Fellowship.

Social Action

We need to focus on communicating with Kimber Thompson of Amarillo Independent School District.

Personnel Report

Stephen has stepped down from his position. The next candidate to be hired needs to be a non-Fellowship member. The hiring of a new Youth worker will be postponed for the rest of this fiscal year if possible.

OWL Classes

Only one child attended but Lydia Miller is continuing the instruction for this one attendee.

Reverend Newton's Report

Nell thanked everyone including Tom and Doris for the success of the Christmas Eve Service. She will be attending a ministerial conference in Tampa, FL, from January 22 through 26.

UUA Certification for Reverend Nell Newton needs to be done in February. She must be evaluated by the board members and the Committee on Ministries. This will be done on a one-on-one basis.

We need to talk about the startup weekend for stewardship. This is scheduled to begin on February 23. Natalie Briscoe is supposed to be the UUA person coming up from Austin, TX, to facilitate this program.

New Business

The review of Reverend Newton's retirement plan is complete. Nell has submitted the required Employee enrollment form and will be contributing 5% of her pre-tax salary to her retirement plan. The Fellowship will be contributing the mandatory 5% of her salary and housing income which will be \$3,000 per year or \$250 per month. The Fellowship will also be matching Nell's 5% contribution for another \$3,000 per year contribution. So, the Fellowship will need to contribute \$500 per month towards Nell's retirement plan.

We will plan to change the Fellowship's physical year from June through May to January through December. This will require a budget from June through December 2018.

A motion was made by Rosalie Falcon to change the bylaws to accomplish this change. The motion was seconded and approved.

The plan to move the early Sunday service to accommodate having the Adult Religious Education will be surveyed by Larry Miller.

The Board discussed that there was not an established Stewardship Committee. The Board voted to create it and the Stewardship Committee members will include Bruce, Rolf, Rosalie, Mary Kay, and Eric Berg.

The Board Meeting was adjourned at 1:47 p.m.

Respectively submitted by

Gerald Schoen

Secretary

Date of December 15, 2017